|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| pa_logo_long  **Occupation: TEACHER**  **Tax Return Deduction Checklist**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | **B.**  **Professional Fees & Subscriptions**  Australian Early Childhood Association Teachers Union  Professional Fees  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Subscriptions  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | \_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **Year ended 30 June\_\_\_\_\_\_** | | | | **C. Other Expenses**   * Internet Total Annual Cost   Work related usage | | | | $\_\_\_\_\_\_\_\_\_\_\_% | |
| **D1 WORK RELATED CAR EXPENSES -** cents per km  Car Make and Model \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **TOTAL KM (max 5000)** | | | \_\_\_\_\_ | * Home Phone Total Annual Cost   Work related usage | | | | $\_\_\_\_\_\_\_\_\_\_\_% | |
| **TOTAL $0.85 from 01/07/2023**  Did you have a log book? If yes provide list of all expenses  And a copy of the log book. | | | \_\_\_\_\_ |  | * Mobile Phone Total Annual Cost   Work related usage | | | $\_\_\_\_\_\_\_\_\_\_\_% | |
| **D2 WORK RELATED TRAVEL EXPENSES** | | |  |  | * Paper and printer cartridges | | |  | |
|  | ▪ Parking | |  |  | * Software | | |  | |
|  | ▪ Tolls | |  |  | * Computer accessories | | |  | |
|  | ▪ Taxis | |  |  | * Computer Repairs/upgrades | | |  | |
|  | ▪ Hire Car | |  |  | * Filing Tray, Draw Organiser * Power Boards, Extension Leads | | |  | |
|  | |
|  | ▪ Air Fares | |  |  | * Stationery (Diary; Pens etc.) |  | | |  |
|  | ▪ Accommodation | |  |  | * Repairs to Tools and Equipment |  | | |  |
|  |  |  |  |  | * Logbooks |  | | |  |
|  | **TOTAL $** | |  |  | * Sunglasses Cost $ Pvt% |  | | |  |
| **D3 WORK RELATED UNIFORMS / PROTECTIVE CLOTHING** | | | |  | * Sun protection |  | | |  |
|  | ▪ Traditional Uniform (Cap, White Uniform Dress, Cardigan, Special Non-Slip Shoes) | |  |  | * Computer Cost   Purchase Date \_\_\_/\_\_\_/\_\_\_\_\_  Work related usage |  | | | $  % |
|  | ▪ Laboratory Coats | |  |  | * Other – explain |  | | |  |
|  | ▪ Aprons | |  |  |  |  | | |  |
|  | ▪ Special Non-Slip Shoes (as part of non-traditional uniform) | |  |  |  |  | | |  |
|  | ▪ Laundry of Deductible Uniform Items |  |  |  | **T5. Private Health Insurance** (all dependents must be covered incl spouse) |  | | | Y / N |
|  | **TOTAL $** | |  |  | **IT7. Did you pay child support?** |  | | | Y / N |
| **D4 SELF-EDUCATION** | | |  |  | Amount: |  | | |  |
|  | ▪ Text Books | |  |  | **Number of dependants (under 21)** |  | | |  |
|  | ▪ Student Union Fees | |  |  | ▪ **Do you have a HELP/SFSS debt?** |  | | | Y / N |
|  | ▪ Stationery | |  |  | Amount: |  | | |  |
|  | ▪ Course Fees (Excluding HECS) | |  |  |  |  | | |  |
|  | ▪ Travel Expenses (Travel to and From Uni or Tafe) | |  |  | **▪** **Do you have a Spouse?** |  | | |  |
|  | ▪ Decline in Value of Equipment (E.g. Computer)  Purchase date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_  Study related usage % | |  |  | If yes we need spouse’ full name,  D.O.B  Taxable Income for the year |  | | |  |
|  |  |
|  |  |
|  | ▪ Accommodation & Meals (if overnight stay is required for work related study activities) | |  |  | **Donations – you must have receipts** |  | | |  |
|  | ▪ Running Costs for a room set aside for work related study (e.g. heating/cooling, lighting, excl occupancy costs) | |  |  |  |  | | |  |
|  |  |  | | |  |
|  | ▪ Interest on Moneys Borrowed, where funds are Used to Pay for Self-Education Expenses | |  |  | Income Protection Insurance |  | | |  |
|  |  |  | | |  |
| **D5 OTHER WORK RELATED EXPENSES**  (i.e. Dedicated Stopwatches)   1. Work Related Tools less than $300   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_  Work Related Tools more than $300  Purchase date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_ \_\_\_\_\_\_  Purchase date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_ \_\_\_\_\_\_ | | | | **D12. Personal Superannuation Contributions**  If yes, please forward acknowledgment letter from your Superannuation fund \_\_\_\_\_\_\_  Remember you must apportion all your deductions for any private usage | | | | | |